Vale Primary School

Acceptable Use Policy

'Value All Learners Equally'

URCNC Article 1: Everyone under 18 has rights

URCNC Article 3: Adults must do what is best for me

URCNC Article 19: I have the right to be protected from being hurt or badly treated

URCNC Article 28: I have the right to an education

Approved by:	Martin Walter and Lauren Eyton-Jones	**Date:** March 2025
Last reviewed on:	March 2025	
Next review due by:	March 2028	

ACCEPTABLE USE POLICY

The Acceptable Use Policy outlines the expectations and responsibilities of all stakeholders regarding the use of technology and digital resources at Vale Primary School. This policy aims to ensure a safe, respectful, and productive digital environment for all children, staff, and parents.

Section 1 - Learner

I understand and agree that I should:

1. Take all steps necessary to prevent damage to my device.
2. Use my device only for educational purposes.
3. Use my device as directed by individual teachers.
4. Film or record others only if directed by the teacher, and with their permission.
5. Use device accessories in lessons at my teachers' discretion.
6. Inform my teacher immediately if my device stops working or has any issues.
7. Inform an adult immediately if I see something on the screen that upsets me, or that I am unsure of.
8. Keep any passwords safe and never use someone else's.
9. Always communicate politely and never communicate with strangers.
10. Give any member of staff access to my school device if asked to do so.
11. Follow the States of Guernsey's Online Safety Policy fully to keep myself and others safe.

Compliant with our Safeguarding and Child Protection Policy and Engagement Policy as well as the States of Guernsey Online Safety Policy.

Section 2 - Parent/Carer

I have read and understood the one-to-one device policy and agree to all guidelines stated within. As a parent, I understand that:

1. The equipment provided remains the property of the States of Guernsey and is for the sole use of assisting in the delivery of the education curriculum.

2. I understand that it is my son's/daughter's responsibility to look after the hardware they have access to. Inappropriate online behaviour or attempts to download and install unapproved software/hardware is a breach of the ICT Acceptable Use Policy and the school's Behaviour Policy.

3. All Chromebook activity, such as logins, users, and internet use, is traceable, monitored, and recorded for safeguarding and security purposes.

4. General wear and tear can be repaired for free by the school, but frequent accidental damage or deliberate damage will require a contribution of £50 towards the repair/replacement. Each incident will be assessed on a case-by-case basis.